

**Worcester Central School
Board of Education Meeting
Wednesday, August 16, 2023
6:30 PM Regular Meeting in the WCS Library
---- AGENDA ----**

- I. Determination of a quorum
- II. Call to Order / Pledge
- III. Approve Agenda
- IV. Special Presentation:
 - Tri-M Music Honor Society - Andrew Odell and Elizabeth Lamica (Music Department)
- V. Faculty – Staff Sharing
- VI. Executive Session if needed
- VII. Consent Agenda Items:
 - Approval of Minutes – July 12, 2023 Annual Organizational/Regular Meeting;
 - Treasurer’s Report – June 2023;
 - Treasurer’s Report – July 2023.
- VIII. Public to be Heard
- IX. Action Required:
 - A. Resignation – Cleaner – Rebecca Pimentel
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the resignation of Rebecca Pimentel as a Cleaner and establishes that her last day of work will be August 4, 2023.
 - B. Extra-Curricular (Extra Duty) Resignation – Modified Boys Soccer – Alexander Lamica
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the resignation of Alexander Lamica as coach for the 2023-2024 school year for Modified Boys Soccer.
 - C. School Food Service Manager – Provisional Appt. & Employment Agreement – Kayla Wolfert
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby provisionally appoint Kayla Wolfert to the full-time, ten-month position, competitive class, subject to the rules of the Otsego County Civil Service Commission, pending fingerprint clearance, effective September 5, 2023 with per diem days (up to 10 days per school year and to be paid at a per diem rate) to begin as early as August 17, 2023, and approves the employment agreement for Kayla Wolfert as School Food Service Manager, with a base salary for the 2023-2024 school year of \$38,800, as presented.

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- D. Teacher Appointment – English – Savannah Cater
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Savannah Cater, who holds an Initial New York State Teaching Certificate permitting her to teach in the English Language Arts 7-12 area in the public schools of New York State, to the position of full-time, Secondary English Teacher in the English tenure area for a probationary period of four (4) years, to commence on September 5, 2023 and to end on September 5, 2027. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Worcester Teachers Association and the Board of Education, and the base salary will be Step 1 (\$44,529).
- E. Teacher Appointment – Elementary (Grade2) – Jill Kealey
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Jill Kealey, who holds an Initial New York State Teaching Certificate permitting her to teach in the Childhood Education (Grades 1-6) area in the public schools of New York State, to the position of full-time, Elementary Teacher (Grade 2) in the Elementary Education tenure area for a probationary period of four (4) years, to commence on September 5, 2023 and to end on September 5, 2027. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Worcester Teachers Association and the Board of Education and the base salary will be Step 1 (\$44,529) and will include credit for a master’s degree and graduate hours.
- F. Long-Term Substitute Appointment - Library Media Specialist Teacher - 0.5 FTE - Gayle Westervelt
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Gayle Westervelt as a Long-Term Substitute, who holds a Permanent New York State Teaching Certificate permitting her to teach Physical Education, to a non-probationary term-substitute position as a Library Media Specialist Teacher (0.5 FTE), effective September 5, 2023 through June 26, 2024, and a base salary will be Step 2 (\$45,295) per diem and prorated to 0.5FTE.
- G. Long-Term Substitute Appointment – Mathematics Teacher (7-12) – Kevin Bedient
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Kevin Bedient as a Long-Term Substitute, who holds a Permanent New York State Teaching Certificate permitting him to teach Mathematics 7-12, to a non-probationary term-substitute position as a Mathematics Teacher effective September 5, 2023 through January 6, 2024, and a base salary will be Step 20 per diem and prorated for the semester from September 5, 2023 through January 6, 2024.
- H. Registered Professional Nurse (School) – School Nurse (RN) Appointment – Regina Pasa
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Regina Pasa to the full-time, ten-month position of School Nurse (RN), effective September 5, 2023, with a fifty-two week probationary period, to be paid at a salary of \$54,000 for the 2023-2024 school year, with per diem days (up to 10 days per school year and to be paid as a per diem rate) to begin as early as August 17, 2023, and with benefits consistent with those of the current contract of the Worcester Non-Teaching Personnel Association.

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- I. Amend the resolution of resignation for retirement and substitute school nurse
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby amend the resolution of May 3, 2023 that the resignation of Christine Zaengle as School Nurse (RN) for the purpose of retirement, effective June 30, 2023, and approve Christine Zaengle as a substitute school nurse (RN) reads as follows:
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept with regret the resignation of Christine Zaengle as School Nurse (RN) for the purpose of retirement, effective June 30, 2023, and approve Christine Zaengle as a substitute school nurse (RN) at a rate of \$39.50 per hour, effective August 17, 2023.
- J. JUUL Agreement for Extension of Teacher's Probationary Period – Brian Shimansky
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby accept the terms of and authorizes the Superintendent to execute a memorandum of agreement among the District, the Worcester Central School Teachers' Association NYSUT/AFT/AFL-CIO Local 3129, and Brian Shimansky providing for the extension of the probationary appointment of Brian Shimansky in the Social Studies tenure area for a period of up to one year, until September 16, 2024.
- K. CROP Site Co-Coordinator Appointments 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Dawn Handy and Sandra Knapp as the CROP Site Co-Coordinator for the 2023-2024 school year, to be paid at a rate of \$27.50 per hour.
- L. CROP Activity Leader Appointments 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Cherie Powers, Anne Snyder, and Lauralynn Meiser as CROP Activity Leaders for the 2023-2024 school year, to be paid at a rate of \$20.50 per hour.
- M. Substitute CROP Activity Leader Appointments 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Sandra Knapp, Alicia Basso, Christina Serdy, and Jessica Kenyon as substitute CROP Activity Leaders for the 2023-2024 school year, to be paid at a rate of \$20.50 per hour.
- N. CROP Peer Tutor Appointments 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Georgia Basso, Mariska Bellinger, Angel Empie, Sarah Holcomb, Evelyn Kersmanc, Jordan Vansickle, and Abigail Pasqualino as CROP Peer Tutors for the 2023-2024 school year, to be paid at a rate of \$14.20 per hour or as per the current New York State Department of Labor minimum wage hourly rate.
- O. Create a 2023-2024 After School Enrichment Coordinator Position - Grant Funded
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve to create a 2023-2024 Enrichment Coordinator (grant funded) position for the 2023-2024 after school program from September 18, 2023 through May 23, 2024, with after school hours of 3:00 p.m. to 5:30 p.m., and to be paid at a rate of \$45 per hour.

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- P. 2023-2024 After School Enrichment Coordinator Appointment (Grant Funded) - Dawn Handy
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Dawn Handy as the After School Enrichment Coordinator (grant funded) for the 2023-2024 school year program from September 18, 2023 through May 23, 2024, with after school hours of 3:00 p.m. to 5:30 p.m., and to be paid at a rate of \$45 per hour.
- Q. 2023-2024 After School Enrichment Coordinator Substitute (Grant Funded) - Sandra Knapp
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Sandra Knapp as the After School Enrichment Coordinator Substitute (grant funded) for the 2023-2024 school year program from October 2, 2023 through May 23, 2024, with after school hours of 3:00 p.m. to 5:30 p.m., and to be paid at a rate of \$45 per hour.
- R. Create 2023 Fall Enrichment Workshop Leader Positions (up to 12) – Grant Funded
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve to create 2023 Fall Enrichment Workshop Leader Positions (up to 12 that are grant funded) for the 2023 Fall program from October 2, 2023 through December 7, 2023, 3:05 p.m. to 5:05 p.m., and to be paid at a rate of \$42 per hour.
- S. Fall 2023 After School Enrichment Workshop Leader Appointments (Grant Funded)
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Brian Shimansky (Ship in a Bottle), Brian Shimansky (Board Games), Kendal Darling (Art and Design), Edna Gonzalez Dau (Yoga), Edna Gonzalez Dau (Zumba), Shannon Hunt (DIY Jewelry & Accessories w/ grades 3-12), and Brianne Hart (Interactive Games, Play and Learning), as After School Enrichment Workshop Leaders (grant funded) for the Fall 2023 program from October 2, 2023 through December 7, 2023, with after school hours of 3:05 p.m. to 5:05 p.m., and to be paid at a rate of \$42 per hour.
- T. Fall 2023 After School Enrichment Workshop Leader Substitute Appointments (Grant Funded)
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Sandra Knapp, Nicole Zaengle, and Lauralynn Meiser as After School Enrichment Workshop Leader Substitutes (grant funded) for the Fall 2023 program from October 2, 2023 through December 7, 2023, with after school hours of 3:05 p.m. to 5:05 p.m., and to be paid at a rate of \$42 per hour.
- U. Lead Evaluators of Teachers and Licensed Teaching Assistants 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Katie Sill and Melissa Leonard, as Lead Evaluators of teachers and licensed teaching assistants for the 2023-2024 school year.
- V. Lead Evaluators of Principals 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby appoint Timothy Gonzales as Lead Evaluator of Principals for the 2023-2024 school year.
- W. Mentoring Assignments 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve Andrew Odell as a Level 1 Mentor for Sarah Kayhart, Emily Moon as a Level 1 Mentor for Savannah Cater, Shelby Casola for Jill Kealey, and Susan Hugick as a Level 2 Mentor for Kevin Bedient.

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- X. Claims Auditor Exception Report – June 2023
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period June 1, 2023 to June 30, 2023, as presented.
- Y. Claims Auditor Exception Report – July 2023
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Claims Auditor Exception Report for the period July 1, 2023 to July 31, 2023, as presented.
- Z. Student Association Quarterly Report – April 1, 2023 through June 30, 2023
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Student Association Quarterly Report for the period of April 1, 2023 through June 30, 2023, as presented.
- AA. Student Association Annual Report – July 1, 2022 through June 30, 2023
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby accept the Student Association Annual Report for the period of July 1, 2022 through June 30, 2023, as presented.
- BB. Final AS-7 Contract for BOCES Services for 2022-2023
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the final AS-7 Contract for BOCES Services for the 2022-2023 year, as presented.
- CC. Amendment to Extend the Existing Agreement with The Mary Imogene Bassett Hospital DBA Bassett Medical Center – Athletic Trainer Services dated August 22, 2022 is effective August 21, 2023 and ending June 28, 2024 – Annual Rate of \$450.
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Amendment to extend the existing Agreement with The Mary Imogene Bassett Hospital d/b/a Bassett Medical Center for a sports medicine program with athletic trainer services commencing dated August 22, 2022 shall be effective August 21, 2023 and ending June 28, 2024, with an annual rate of \$450, as presented, and authorizes the Superintendent to sign the agreement on its behalf.
- DD. Declare as Surplus and Remove from Inventory – Textbook Lists and Library Withdrawal List
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby declare the items presented as surplus items, to be disposed of, and to be removed from the master inventory list.
- EE. School Musical Performance – Sunday, November 19, 2023
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve a performance of the school musical for Sunday, November 19, 2023 at 2:00 p.m. in the school auditorium.
- FF. Budget Transfer
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby authorize a budget transfer of \$15,000.00 from 5510-161-000 Bus Driver Salaries - Extra to 5510-161-CRP Bus Driver Salaries-CROP.
- GG. Tax Warrant 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Tax Warrant Resolution for the 2023-2024 school year, as presented.

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- HH. Revised Audit Response and Corrective Action Plan to the Fund Balance Management Report Examination (Office of NYS Comptroller) for the period July 1, 2016 - January 31, 2022
RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the Revised Audit Response and Corrective Action Plan to the Fund Balance Management Report Examination conducted by the Office of the New York State Comptroller for the period July 1, 2016- January 31, 2022, as presented.
- II. WCS Professional Development Plan 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Worcester Central School Professional Development Plan 2023-2024, as presented.
- JJ. WCS District-Wide School Safety Plan 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Worcester Central School District-Wide School Safety Plan 2023-2024, as presented.
- KK. WCS Building-Level Emergency Response Plan 2023-2024
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Worcester Central School Building-Level Emergency Response Plan 2023-2024, as presented.
- LL. Bid Acceptance Resolution
RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Resolution to award to the lowest bidder Contract No. 02 Mechanical Construction (Base Bid) and Bid Item No. 01 (Field Directive Allowance), for the Cafeteria HVAC Replacement Project (SED No. 47-25-06-04-0-001-014 / BCA Project No. 2022-039), as presented.

RESOLUTION

WHEREAS, the Board of Education of Worcester Central School District in accordance with Article 5-A of the General Municipal Law for the 2022 Cafeteria HVAC Replacement (“Project”), which included contract No. 02 Mechanical Construction which bids were opened publicly on March 23, 2023; and

WHEREAS, bids received by the district on No. 02 (Mechanical Construction) which have been reviewed by the District and its Architect (BCA) for responsiveness and responsibility.

THEREFORE, IT IS HEREBY RESOLVED THAT, upon the recommendation of the superintendent of schools, the District and Architect, the following contract is awarded to the following lowest bidder:

1. Contract No. 02 Mechanical Construction for a base bid and Bid Item No. 01 (Field directive allowance), total sum of \$359,000.00 is awarded to T. McElligot, Inc.

The Superintendent of Schools, District’s Architect and District’s counsel are authorized to take actions to implement this contract award.

- MM. CSE/CPSE Recommendations

RESOLVED, that the Board of Education of the Worcester Central School District, does hereby approve the CSE/CPSE recommendations, as presented.

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- NN. MOA with WTA for Unit Members Who Volunteer to Teach a Seventh Period Every Other Day for a school year in the 2022-2025 Collective Bargaining Agreement RESOLVED, that the Board of Education of the Worcester Central School District, upon the recommendation of the Superintendent, does hereby approve the Memorandum of Agreement with the Worcester Teachers' Association, regarding the Compensation of an amount equal to one half of 1/6th of Step 1 as indicated on Appendix A "Salary Schedules" of the 2022-2025 Collective Bargaining Agreement for unit members who volunteer to teach a seventh period every other day, as presented.
- X. Principal Reports:
A. Katie Sill, Elementary Principal
B. Melissa Leonard, Secondary Principal
- XI. Board Member and/or Superintendent Items:
A. Capital Project Update
B. Walking Trail Project Update
C. BOE Retreat Topics
- XII. New Business
- XIII. Old Business
- XIV. Informational
A. Bus Mileage Reports – July 2023
B. Real Property Tax Information
C. Board of Education – The audit committee meeting will be held on Wednesday, September 27, 2023 at 5:30 p.m. in the cafeteria and the regular meeting will follow at 6:30 p.m. in the library.
- XV. Executive Session if needed
- XVI. Adjournment